## South Central Rotary Youth Exchange

Number Three Volume 1 July 1, 2017

SERVING 36 ROTARY YOUTH EXCHANGE DISTRICTS IN 18 STATES - FOUNDED SEPTEMBER 5, 1985

WE HOPE YOU ARE HEADING TO HOUSTON FOR THE 2017 SCRYE SUMMER MEETING. Host District 5890 has planned a Texas Celebration on Saturday night complete with Mexican food, a DJ and line dancing!

Registration, agenda and hotel information can be found at <u>scrye.org</u>, click on the *Conference Info*, tab then click on *Upcoming Conferences* in the dropdown menu. There are links for registration, the agenda and the proxy form for YEOs who will not be in attendance to authorize someone else to vote on their behalf at the Board of Directors meeting. The conference is set for July 21-22 in Houston, Texas. It will be held at the Holiday Inn Houston NE, 18555 Kenswick Drive, Humble, TX 77338, Phone: 281-540-

## PROXIES FOR BOARD MEETING

District YEOs who will not be attending the SCRYE Board of Director's Meeting on Friday, July 21 at 3 p.m. (CDT) can assign someone else to carry their proxy. The proxy must be in writing on the SCRYE Proxy Form and submitted to Recording Secretary Michael Pugh at mrpugh555@yahoo.com and copy execsec@scrye.org no later than 1 p.m. (CDT) on July 21. You can find the proxy form on scrye.org under the Conference Info tab>Upcoming Conferences>2017 SCRYE Summer Conference: Houston, TX -July 21-22, 2017> Click Here for a SCRYE Proxy Form.

<u>3600.</u> There is a block of rooms reserved for the weekend. Use the code SCR when booking your room. The block expires July 12. If you are flying, be sure to fly into <u>Bush International Airport</u> (<u>IAH</u>). There will be a shuttle from the hotel running every 30 minutes from the airport. Hope to see you there.

We plan to offer Database One on One training at the SCRYE Summer Conference. If you wish to participate in one of these sessions, please make sure you have your user ID and password with you when you arrive at the session. If you don't have log-in credentials or don't know them, contact your District YEO or your District's Database Administrator before you come to Houston. We want to help you learn about using the SCRYE data system, not spend our time trying to get your credentials set up.

We are going to have The Mentor Groups to meet during the summer conference. At previous conferences we have attempted to have these groups meet prior to the board of directors meeting. That has not worked well in the past so we have scheduled a short segment to explain the mentor groups at the Saturday morning general assembly and then we plan to have the groups meet at the end of the afternoon. The groups were created based upon geography and with the intent to allow youth exchange volunteers who come from similar areas share and learn from each other.

TODAY MARKS THE START OF THE NEW ROTARY YEAR. That means some districts will have new Youth Exchange personnel assuming duties. IT IS CRITICAL THAT THE NEW YEOs, DISTRICT COMMITTEE MEMBERS AND DISTRICT GOVERNORS' CONTACT INFORMATION IS IN THE DATA SYSTEM AND UP-TO-DATE. Beginning today, we will be using the information in the data system to generate our contact lists, email lists, phone lists, roster, etc. If you do not know if your District's information is current, please check. If you are not the person who takes care of this, please forward this information to the person who does. If District volunteers update their own information, it will vastly improve accuracy and ensure information and correspondence from SCRYE gets to the right people.

Continued from page 1

SOME DISTRICT REPRESENTATIVES HAVE EXPRESSED CONCERNS ABOUT HAVING A LOW GRADE IN THE SCRYE DATA SYSTEM. In looking at some of the outstanding action items that are contributing to their grade, we have found several who have not told the system that students have returned home. This applies to students from the 2016-17 class as well as to students who were members of previous exchange classes. This is a simple fix: enter their departure date. Log into the data system and follow this path or sequence: DATA>PEOPLE>STUDENT>select the class name>select the student name>scroll down to RETURN DATE and enter the date the student returned home. Make sure all reports have been filed before you enter the return date because if the date has passed you won't be able to file any more reports.

## SCRYE Data System Tips & Tricks

Courtesy of Beth Dean in District 5840, below is this month's tip for completing your V1 application within the RYE data system. This is for present users of the data system. New users will need to be invited and provided with credentials for logging in. Ideally, all hosting families and other volunteers will complete this process within the database. It will save a lot of paper and will be much more secure.

- First, access the home page (<a href="https://rye5520.org/RYE/index.html">https://rye5520.org/RYE/index.html</a>), enter your login email and password and follow this path:
- From the Home Screen, click on "training & certifications" in brown on the left side of the screen
- Under V-1 Criminal Background Check Section, see Number 1--"Complete or upload a CBC request form for "Your Name"
- Click "Complete" under that Number 1 section
- Complete all of the information on the screen (a red cross indicates required information)
- There will be three places to type your name for signature--simply type your name
- At the bottom of the page, click "Save Data"
- This will take you back to the Training & Certifications window, please click
- "Complete" again

and naming it

- Double check your information then click "Create and Complete Form" at the bottom of the screen
- A window should be generated saying that the form is submitted and you can close that window; close the new window
- If you have any other paperwork you need to submit, you can do so by clicking the "Browse" button and attaching the document
- Now click the "Send" button to send your application to your compliance officer

THE ROTARY INTERNATIONAL YOUTH EXCHANGE ANNUAL REPORT REQUIRES THAT DISTRICTS SEND IN INFORMATION ABOUT ALL INBOUND STUDENTS just prior to or shortly after arrival in the U.S. Providing a copy of the guarantee form usually meets all of the requirements, which include: exchange type, student name and contact details in home country, gender, date of birth, sending district and club, hosting district and club, name of Rotary club counselor and name and contact details for host families. Since we are gathering that information in the SCRYE data system, Executive Secretary Kathy Meurin is working with Rob Metcalf to develop a report that will allow SCRYE submit that data to RI on behalf of all SCRYE districts. As they have been working on the report, they have noticed not all districts are entering their inbound students' home country contact information into the data system. If that information is in there, it will meet RI requirements and SCRYE can take that off your list of things to do. The information must be correctly entered into the data system by August 15. If a district does not have their information in the system by that time, then the district will be responsible for providing its inbound student information to RI.

THE 2018 NAYEN CONFERENCE IS BEING HOSTED BY SCRYE MEMBER DISTRICT 5650 IN OMAHA, NEBRASKA. The dates for the conference are March 15-17. Past RI President and one of the founders of SCRYE Ray Klinginsmith will be speaking at this year's conference. Registration is now open at omaha2018.nayen.org. They early bird registration fee of \$435 expires on July 31, 2017. The conference will be held at the Hilton Omaha, 1001 Cass Street, Omaha, NE 68102.

EFFECTIVE JULY 1, THE START OF THE NEW ROTARY YEAR, THE OFFICERS AND MANAGEMENT COMMITTEE FOR SCRYE ARE:

President—Rob Metcalf, Los Alamos, NM—District 5520
President-Elect—Steve Gerdes, Omaha, NE—District 5650
Pres.-Nominee—John Dierksen, New Braunfels, TX—District 5840
Immediate Past Pres.—Mike Hamilton, Esterville, IA—District 5970
Recording Secretary—Michael Pugh, Dallas, TX—District 5810
Treasurer—Rod Kreie, Newton, KS—District 5690
Member-At-Large—Chris Knapp, Iowa City, IA—District 6000
Member-At-Large—Todd Jenkins, Fayetteville, AR—District 6110
Responsible Officer—Erin Garcia, Wellington, FL—District 6930
Training Officer—Christi Swearingen, Spokane, WA—District 5080
Events Officer—Janine Coleman, St Martinville, LA—District 5200
Executive Sec.—Kathy Meurin, New Braunfels, TX—District 5840